

**ORANGE COUNTY BROADBAND AUTHORITY MINUTES**

**JUNE 11, 2019**

At a Regular Meeting of the Orange County Broadband Authority held on Tuesday, June 11, 2019, beginning at 4:15 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; S. Teel Goodwin; and James P. Crozier. Absent: Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; S. Lewis Foster, Broadband Program Manager; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Frame being absent, the Authority adopted the agenda, as presented. Ayes: Johnson, White, Goodwin, Crozier. Nays: None. Absent: Frame.

RE: CONSENT AGENDA

There were no matters on the Consent Agenda at this time.

RE: NEW BUSINESS

RE: FIBER CONNECTION QUOTES FROM COMPUTER CABLING & TECHNOLOGY SERVICE

S. Lewis Foster, Broadband Program Manager, presented quotes to the Authority for installation of fiber connections to identified public safety facilities and other essential County facilities. He noted that the quotes from Computer Cabling & Technology Service included an increase over the amount previously appropriated by the Authority, adding that changes had been made to accommodate increased capacity for future expansion. Mr. Foster explained he was seeking approval to move forward with installation of the fiber laterals, as identified.

Discussion ensued among the Authority regarding: making the work contingent upon timely completion of the current fiber optics project; timing of installing the fiber laterals; negotiations with the current fiber contractor; railroad and VDOT right-of-way permitting; completing the RFP process to obtain bids from additional contractors; and behaviors of the current fiber contractor.

On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Frame being absent, the Authority authorized staff to issue a Request for Proposals (RFP) to solicit bids for the installation of fiber laterals to the identified public safety facilities and essential County-owned facilities, as presented.

Ayes: Johnson, White, Goodwin, Crozier. Nays: None. Absent: Frame.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: OTHER BUSINESS

RE: BROADBAND PROGRAM MANAGER REPORT

S. Lewis Foster, Broadband Program Manager, provided a report to the Authority, which included information on the following topics:

- Accomplishments to-date;
- Upcoming meetings; and
- A summary of current projects.

Discussion ensued among the Authority regarding: review of the map, phases, and presentation for the upcoming Virginia Association of Counties (VACo) event; and a review of the broadband survey responses to-date.

The Authority thanked Mr. Foster for his report.

RE: INFORMATIONAL ITEMS

There were no Informational Items at this time.

RE: ADJOURN

On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Frame being absent, the Authority adjourned the meeting at 4:43 p.m.

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James K. White, Chairman

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R. Bryan David, County Administrator