

At a Regular Meeting of the Orange County Broadband Authority held on Tuesday, October 9, 2018, beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; S. Teel Goodwin; James P. Crozier, and Lee H. Frame. Also present: R. Bryan David, County Administrator; and Susan M. Turner, Deputy Clerk to the Board.

RE: NEW BUSINESS

RE: APPROVAL OF MINUTES

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0-1, with Mr. Goodwin abstaining, the Authority approved the September 11, 2018 Regular Meeting minutes, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Abstentions: Goodwin.

RE: APPROVAL OF MINUTES

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0-1, with Mr. Goodwin abstaining, the Authority approved the September 25, 2018 Regular Meeting minutes, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Abstentions: Goodwin.

RE: PRESENTATION FROM THE FIBER BROADBAND ASSOCIATION

R. Bryan David, County Administrator, introduced Heather Gold and Lisa Youngers, representatives of the Fiber Broadband Association (FBA). He indicated the FBA was an all-fiber trade association that included member providers, consumers, municipalities, authorities, vendors, and policy makers. Mr. David stated the FBA's purpose was to provide advocacy, education, and resources to its members who wanted to deploy fiber networks to homes, businesses, and governmental institutions, with a focus on rural and municipal broadband issues and trends.

Ms. Gold provided a PowerPoint presentation, which included information on the following topics: the mission and vision of the Fiber Broadband Association; a review of premier members and industry leaders; a breakdown of the types of member organizations; the main functions of the Fiber Broadband Association; the connection between fiber and economic development; ways to become a fiber-friendly community; consumer education efforts; public policy focus areas related to broadband; and membership benefits and support resources.

Discussion ensued among the Authority regarding: utilization of the Fiber Broadband Association for lobbying efforts; the use of both fiber optics and wireless components; availability of a talent pool, job board, and networking opportunities with the Fiber Broadband Association; various models to implementing a broadband network; the idea that smaller providers are supplying service and growing more; fiber versus 5G service; and last mile broadband cost versus timing.

The Authority thanked Ms. Gold and Ms. Youngers for their presentation.

RE: ADDENDUM TO THE CONTRACT WITH COMPUTER CABLING & TELEPHONE SERVICES, INC.

Stephanie Straub, Director of Management Services, indicated that a notification of decision still had not been received from the Universal Services Administrative Company (USAC) or the Federal Communications Commission (FCC) regarding an extension of Orange County

Public Schools' fiber project. As such, USAC funding was not available to the contractor, Computer Cabling & Telephone Services, Inc. Ms. Straub stated the contractor had provided the first invoice that reflected \$6,310 of USAC-eligible expenses incurred after July 1, 2018.

Ms. Straub reported that, in order to mitigate project delays, staff was seeking approval from the Authority to execute an addendum to the contract with Computer Cabling. The addendum would authorize the County to pay the contractor for the USAC-eligible expenses on a per-invoice basis, up to an amount established by the Board of Supervisors. She added the addendum would require the contractor to fully repay the USAC-eligible expenses to the County within thirty (30) days of receiving reimbursement from USAC. Lastly, Ms. Straub explained that similar action was being requested of the Board of Supervisors at its October 9, 2018 meeting.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Authority authorized the execution of an addendum to the contract with Computer Cabling & Telephone Services, Inc. (CCT-00-16DH) related to payment and reimbursement of USAC-eligible expenses for the Fiber Optics Project, contingent upon approval of the necessary funding by the Board of Supervisors, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OTHER BUSINESS

RE: UPDATE ON THE COMMUNICATIONS PLAN AND WEBSITE DEVELOPMENT

Chairman White and Stephanie Straub, Director of Management Services, provided an update to the Authority on development of the communications plan and website, following termination of the previous contract at the September 25, 2018 meeting.

Discussion ensued among the Authority regarding: presence of a Broadband Authority website; development of a video message describing the purpose of the Authority; and potential partners or programs to assist in communications plan and website development.

The Authority took the information regarding the communications plan and website development under advisement, and there was no action taken at this time.

RE: ADJOURN

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adjourned the meeting at 4:56 p.m.

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James K. White, Chairman

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R. Bryan David, County Administrator